**Questions to explore CCA forming a kind of operative plan to provide a shared service function with a goal to take advantage of scale and alleviate communities from some of their practical burdens:**

1. Do you do **bookkeeping/financial management** within your community? Yes \_\_\_\_ No\_\_\_\_

Have you outsourced any part of it? Yes \_\_\_\_ No\_\_\_\_

Would you be interested in exploring have a shared resource assist/perform this function?

Yes\_\_\_\_ No\_\_\_\_

1. Do you manage your own “**investments”** or “rainy day funds”? Yes\_\_\_\_ No \_\_\_\_

Have you outsourced this function in any way? Yes\_\_\_\_ No \_\_\_\_

Would you be interested/open to exploring have a shared resource assist/perform this function for your community? Yes\_\_\_\_ No\_\_\_\_

1. **Health Management**:  What health management functions are you doing in house and what, if any, are you doing through outside experts (deployed either inside or outside of monastery):

Nursing - Within monastery? Outside monastery? Circle one.

Caretaking ( Please use space provided to explain further. )

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Managing medicare, etc.

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Doctors/dentists’ appointments

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Dietary needs

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Management of medication regimes

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Other comments and information

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4.  **Administration**:  Are there administrative/legal/canonical matters that could be done on behalf of your community via a CCA shared administrative function? Yes\_\_\_\_ No\_\_\_\_

Other comments:

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5. **Technology**:  Community Website development/maintenance, social media promotions/utilization:

Would your community be open to considering a shared resource/contract to support the development/maintenance and training related to the use of technology and your website.

Yes\_\_\_\_ No\_\_\_\_

Other comments:

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6. **Food management/provisioning of supplies**: CCA to consider contracts with food services and supply vendors for ordering, delivering and servicing member communities. Would your community consider opting for such a service if it were provided? Yes\_\_\_\_ No\_\_\_\_

7. Do you have **other needs** that could be addressed by a shared service function of CCA?  What are they? Brainstorm..

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Thank you!